



**झारखण्ड केन्द्रीय विश्वविद्यालय, राँची**  
**Central University of Jharkhand, Ranchi**  
 (भारतीय संसद के अधिनियम, 2009 द्वारा स्थापित)  
 (A Central University established by an Act of Parliament of India in 2009)

**ADVERTISEMENT FOR NON-TEACHING POSITIONS (ON CONTRACT)**

Advt. No.: CUJ/Advt./02/2020-21

Date: 19<sup>th</sup> June, 2020

Applications are invited from suitable candidates for engagement purely on contract for the various Non-Teaching positions on a consolidated remuneration. The engagement shall be made purely on contract basis and can be terminated any time without giving any notice and will not confer any right for regularization, absorption, permanency or continuation beyond the contract period. The contract will be initially for 11 months. This may be extended subject to requirement of the University and satisfactory performance of the incumbent.

Sl. No.	Name of the Posts	No. of Post & Reserved category						Consolidated Remuneration (in Rupees)
		UR	OBC	SC	EWS	ST	PWDs	
1.	Senior Technical Assistant (Data Centre)	01	-	-	-	-	Reserved for PWDs (HH)	41418/-
2.	Security Inspector	01	-	-	-	-	-	34164/-
3.	Pharmacist	01	-	-	-	-	-	34164/-
4.	Laboratory Assistant (Accompanist)	01	01	-	-	-	-	29835/-
5.	Lower Division Clerk	-	01	-	-	-	-	23283/-
6.	Driver	02	01	-	-	-	-	23283/-
7.	Laboratory Attendant	-	01	-	-	01	-	21060/-
8.	Library Attendant	-	01	-	01	-	-	21060/-
9.	Attendant (Hostel)	01	-	-	-	-	-	21060/-
10.	Multi-Tasking Staff	-	-	-	01	-	-	21060/-
	<b>Total</b>	<b>07</b>	<b>05</b>	<b>-</b>	<b>02</b>	<b>01</b>	<b>01</b>	<b>-</b>

The candidate engaged on contract will not be entitled to residential accommodation, official transport, leave encashment or any other allowances/facilities as admissible to a regular employee. However, they will be entitled to 8 days leave on pro-rata basis in a calendar year.

Abbreviations: OH = Orthopedically Handicapped, VH = Visually Impaired, HI = Hearing Impaired, LV = Low Vision, OA=One Arm, BA=Both Arms, OAL=One Arm and One Leg, BLA=Both Legs & Arms, BLOA=Both leg & one arm.

**Essential Qualification/Desirable:**

Sl. No.	Name of the Post	Essential Qualification/Desirable
1.	Senior Technical Assistant (Data Centre) Reserved for PWDs (HH)	<b>Essential:</b> i. Bachelor's Degree in Engineering / Technology in Computer Science and Technology / Information Technology from any recognized University or Institute. <b>OR</b> Master's Degree in Computer Science and Technology / MCA from any

		<p>recognized University / Institute. At least two years' experience in relevant field in University / Research establishment / Central / State Govt. / PSU and other autonomous bodies or Private organization of repute with annual turnover of at least Rs. 200/- Crores or more.</p> <p><b>Relevant field: DATA CENTRE:</b> Experience 3 years: Maintenance and handling the Data Centre, Network and Network devices Maintenances, IT enabled services in Data Centre.</p> <p><b>Age limit: Upper age limit 35 years</b></p>
2.	Security Inspector	<p><b>Essential:</b> Bachelor's Degree from a recognized University / Institution with three years' experience as Security Supervisor / Supervisory Position in Security in a Govt. Office, Educational Institute / Private Organization of repute with an annual turnover of at least Rs. 200/- Crores or more.</p> <p><b>OR</b> Persons who have served in the Army or such Uniformed service with at least Class 10th standard pass or Army Class I examination or an equivalent examination.</p> <p><b>AND</b> Holding a valid Driving License (LMV / Motor cycle)</p> <p><b>Age limit: 32 Years.</b></p>
3.	Pharmacist	<p><b>Essential:</b> (i) 10 + 2 plus with Diploma in Pharmacy (2 years duration) (ii) Registration with State Pharmacy Council.</p> <p><b>Note:</b> Pharmacist is eligible for non-functional upgradation to the next higher level i.e. Level 6 on satisfactory completion of 2 years' regular service.</p> <p><b>Age Limit: Not exceeding 32 years</b></p>
4.	Laboratory Assistant (Accompanist)	<p><b>Essential:</b> <b>(a) Accompanist (Tabla):</b> i. Proficiency in the art of Tabla/Pakhawaj playing with particular reference to the accompaniment aspects for Vocal (both classical and semi classical) as well as Instrumental music. ii. Degree in Tabla/Pakhawaj OR Diploma/10+2 examination of any Indian Board and should have undergone training in Tabla/Pakhawaj under an established Guru, for a period of not less than 6 years</p> <p><b>Desirable:</b> 1. Knowledge of other percussion instruments like Dholak, Naal etc. 2. Knowledge of Hindustani Music, both Vocal and Instrumental. 3. At least two years of work experience in a University/College/recognized institution/A.I.R./Doordarshan. 4. A.I.R. grade will be given preference.</p> <p><b>(b) Accompanist (Harmonium):</b> i. Proficiency in the art of Harmonium playing with particular reference to the accompaniment aspects for both Vocal (Khyal, Thumri and Dadra gayakis) and Percussion music. ii. Degree in Harmonium OR Diploma/10+2 examination of any Indian</p>

		<p>Board and should have undergone training in Harmonium under an established Guru, for a period of not less than 6 years.</p> <p><b>Desirable:</b></p> <ol style="list-style-type: none"> <li>1. Knowledge of Hindustani Music, both Vocal and Percussion.</li> <li>2. At least two years of work experience in a University/College/recognized institution / A.I.R. / Doordarshan.</li> <li>3. A.I.R. grade will be given preference.</li> </ol> <p><b>(c) Designer:</b></p> <p><b>(i) Costume Designer</b>  <b>Essential:</b> Graduate in Textile Design from a recognized University.  <b>Desirable:</b> Industrial experience: Awareness of Indian Traditional Textiles and techniques along with contemporary textile design Garment construction and finishing.</p> <p><b>(ii) Light Designer</b>  <b>Essential:</b> Bachelor degree in Theatre Arts/ Drama from a recognized University along with experience of designing and operation of Light in theatrical performances.  <b>Note:</b> Skill/Trade test shall be conducted.  <b>Age limit: Not exceeding 30 years</b></p>
5.	Lower Division Clerk	<p><b>Essential:</b></p> <ol style="list-style-type: none"> <li>(i) 12th Class or equivalent qualification from a recognized Board or University</li> <li>(ii) A typing speed of 35 w.p.m. in English or 30 w.p.m. in Hindi on Computer  (35 w.p.m. and 30 w.p.m. correspond to 10500 KDPH/9000 KDPH on an average of 5 key depressions for each word)</li> </ol> <p><b>Desirable:</b></p> <ol style="list-style-type: none"> <li>(i) Knowledge of computer applications.</li> <li>(ii) At least three years' experience in maintenance of Guest House/Hostels/Hospitality for the posts of caretaker</li> </ol> <p><b>Age limit: Between 18 and 27 years of age</b> (relaxable for Government servants up to 40 years in accordance with the instructions or orders issued by the Central Government)</p>
6.	Driver	<p><b>Essential:</b></p> <ol style="list-style-type: none"> <li>i. 10th Pass from any recognized Board</li> <li>ii. Possession of a Valid Commercial Driving License for Light/ Medium / Heavy Vehicles issued by the Competent authority having no adverse endorsement</li> <li>iii. Knowledge of motor mechanism (the candidate should be able to remove minor defects in vehicles)</li> <li>iv. Experience of driving motor vehicles for at least 3 years</li> </ol> <p><b>Age limit: 30 years</b></p>
7.	Laboratory Attendant	<p><b>Essential:</b>  10+2 or equivalent with Science/Arts/Commerce.</p> <p><b>Desirable:</b>  Working knowledge of computer</p> <p><b>Age limit: 40 years</b></p>
8.	Library Attendant	<p><b>Essential:</b>  Matriculation with minimum of 2 years experience in a Library.  <b>OR</b>  Matric with Certificate/Diploma Course in Library Science.</p>

		<b><u>Preference:</u></b> Knowledge of Computer. <b>Age limit: 40 years</b>
9.	Attendant (Hostel) for Boys Hostel	<b><u>Essential:</u></b> Matriculation from a recognized Board <b>Age limit: 40 years</b>
10.	Multi-Tasking Staff	<b><u>Essential:</u></b> Matriculation or equivalent pass <b>OR</b> ITI pass <b>Age limit: 40 years</b>

#### **GENERAL INFORMATION:**

1. The prescribed qualifications and experience are minimum and the mere fact that a candidate possesses the same will not entitle him/her for being called for test/interview. More stringent criteria may be applied for short-listing the candidates to be called for test/interview. Applicants having higher qualification and merit will be given preference.
2. It is the responsibility of the candidate to assess his own eligibility for the post for which he/she is applying in accordance with the prescribed qualification, experience etc. Suppression of factual information, supply of fake document, providing false or misleading information or any other undesirable action by the candidate shall lead to cancellation of his candidature.
3. The age limit shown against all items is the normal age limit and the age is relaxable for SC/ST candidates up to 5 years and up to 3 years for OBC candidates in respect of vacancies reserved for them. SC/ST/OBC Candidates have to produce a caste certificate in prescribed proforma. **(Proforma-I &II)**
4. Age relaxation for ex-servicemen will be as per GoI norms.
5. The upper age limit shall not apply for regular employees of the Central University of Jharkhand. Further, the upper age limit shall be condoned to contract/daily wage worker of the University to the period proportionate to the period of service rendered at the Central University of Jharkhand.
6. The upper age limit is relaxable for Central/U.T. Govt. Servants up to 5 years as per instructions issued by the Govt. of India from time to time. (10 years for persons belonging to Scheduled Castes/Scheduled Tribes and 8 years for persons belonging to other Backward Classes in respect of the posts reserved for them) in accordance with the instructions or orders issued by the Government of India. A candidate claiming to belong to the category of Central Government servant and thus seeking age relaxation under this para would be required to produce a Certificate in the prescribed proforma issued after the date of advertisement from his/her Employer on the Office letter head to the effect that he/she is a regularly appointed Central Government Servant and not on casual/adhoc/daily wages/hourly paid/contract basis employee.
7. Age relaxation of 10 years (15 years for SC/ST candidates and 13 years for OBC candidates) in upper age limit shall be allowed to persons suffering from (a) blindness or low vision, (b) hearing impairment and (c) locomotor disability or cerebral palsy, in case of direct recruitment to all posts under the University identified suitable to be held by persons with such disabilities, subject to the condition that maximum age of the applicant on the closing date shall not exceed 56 years. The age concession to the persons with disabilities shall be admissible irrespective of whether the post is reserved for persons with disabilities or not, provided the post is identified suitable for the relevant category of disability. PWDs candidates have to produce a caste certificate in prescribed proforma. **(Proforma-III)**
8. The panel of selected waitlisted candidates will be valid for one year from the date of approval of competent authority and University shall make engagements on consequential / new vacancies.

9. Separate application along with application fee should be submitted for each post applied for.
10. Any changes of address given in the application form should at one be communicated to the University.
11. The candidate will have to present himself/herself for test/interview if called for, at the place and time mentioned at his/her own expenses.
12. Canvassing in any form on behalf of any candidate will disqualify such candidate.
13. The candidate(s) employed in Govt. Organizations/PSUs, Autonomous Bodies should send the online copy of application along with relevant documents and endorsement of the employer through their offices.
14. The envelope should be superscripted with the name of the post, advertisement number and date.
15. Applications incomplete in any respect will not receive any consideration at all.
16. **NO INTERIM QUERIES will be entertained.**
17. **The University reserves the right:**
  - i. to withdraw the advertisement either partly or wholly at any time without assigning any reason to this effect.
  - ii. to fill or not to fill up some or all the posts advertised for any reasons whatsoever.
  - iii. Number of posts advertised may be treated as tentative. The University shall have the right to increase/decrease the number of posts at the time of selection and make engagement accordingly.
  - iv. to draw up reserve panel/ waiting list(s), which will be valid for one year from the date of approval of the competent authority and may be used for engagement on consequential/new vacancies.
  - v. to consider applications received after last date.
  - vi. to decide criteria /procedure for short listing of the candidates.
  - vii. to relax any of the qualifications, experience, age, etc., in exceptionally deserving case of all posts on the recommendations of the Screening and selection committee.
  - viii. The selection committee may decide its own method of evaluating the performance of the candidates in interview where method of recruitment is interview.
18. In case of any dispute/suites or legal proceedings against the University, the Jurisdiction shall be restricted to the Courts of Ranchi.
19. The University shall verify the documents submitted by a candidate at any time at the time of engagement or during the tenure of the service. In case, it is detected that the documents submitted by the candidates are fake or the candidates has a clandestine antecedents/background and has suppressed the said information, then his services shall be terminated.
20. In case of any inadvertent mistake in the process of selection which may be detected at any stage even after the issue of engagement order, the University reserves the right to modify/withdraw/cancel any communication made to the candidates.
21. In case of any dispute/ambiguity that may occur in the process of selection, the decision of the University shall be final.
22. All certificates, which are not in either English or Hindi, need to be translated preferably to either English or Hindi and the same shall be self-attested.
23. The engagement will be subject to the Provisions of the Central University of Jharkhand Act, statutes, Ordinance and other rules applicable to the University.

**How to Apply:-**

1. Interested candidates have to submit the **ONLINE APPLICATION FORM** made available in the university website following the instructions given therein before the last date of application.

The candidates need not send the hard copy of application. However, they shall require to produce the application form along with copies of certificates as and when asked.

IMPORTANT DATE DATES TO REMEMBER	
Closing date for submission of Online Application Form	23:59 hrs on 5 <sup>th</sup> July, 2020.

**IMPORTANT NOTE:-**

1. Candidates claiming to belong to OBCs should note that the name of their Caste (including its spellings) as indicated in their certificates, should be exactly the same as published in the lists notified by the Central Government from time to time. A certificate containing any variation in the Caste name will not be accepted.
2. The OBC claim of a candidate will be determined in relation to the State (or part of the State) to which his/her father originally belongs. A candidate who has migrated from one State (or part of the State) to another should, therefore, produce an OBC certificate which should have been issued to him/her based on his/her father's OBC certificate from the State to which he (father) originally belongs.
3. Corrigendum /Addendum, if any, will be made only in the University website. Hence, all the applicants are advised to visit the University website regularly.
4. The scheme for the written test/skill test (wherever applicable) will be uploaded in the university website in due course.
5. For query, if any, please write to [recruitment2019@cuja.ac.in](mailto:recruitment2019@cuja.ac.in).

**Sd/-  
REGISTRAR**

## PREScribed PROFORMA

### Proforma-I

**The form of certificate to be produced by Scheduled Castes and Scheduled Tribes candidates applying for appointment to posts under the Government of India**

This is to certify that Shri/Shrimati/Kumari\* .....  
son/daughter\* of ..... of village/town\* .....  
..... in District/Division\* ..... of the  
State/Union Territory\* ..... belongs to the..... Caste/Tribe\* which is  
recognised as a Scheduled Caste/Scheduled Tribe\* under:—

@ The Constitution (Scheduled Castes) Order, 1950

@ The Constitution (Scheduled Tribes) Order, 1950

@ The Constitution (Scheduled Castes) Union Territories Order, 1951

@ The Constitution (Scheduled Tribes) Union Territories Order, 1951

[as amended by the Scheduled Castes and Scheduled Tribes List (Modification) Order, 1956; the Bombay Reorganisation Act, 1960, the Punjab Reorganisation Act, 1966, the State of Himachal Pradesh Act, 1970, the North Eastern Areas (Reorganisation) Act, 1971, the Scheduled Castes and Scheduled Tribes Order (Amendment) Act, 1976., the State of Mizoram Act, 1986, the State of Arunachal Pradesh Act, 1986 and the Goa, Daman and Diu (Reorganisation) Act, 1987.]

@ The Constitution (Jammu and Kashmir) Scheduled Castes Order, 1956

@ The Constitution (Andaman and Nicobar Islands) Scheduled Tribes Order, 1959 as amended by the Scheduled Castes and Scheduled Tribes Order (Amendment) Act, 1976

@ The Constitution (Dadar and Nagar Haveli) Scheduled Castes Order, 1962

@ The Constitution (Dadar and Nagar Haveli) Scheduled Tribes Order, 1962

@ The Constitution (Pondicherry) Scheduled Castes Order, 1964

@ The Constitution (Uttar Pradesh) Scheduled Tribes Order, 1967

@ The Constitution (Goa, Daman and Diu) Scheduled Castes Order, 1968

@ The Constitution (Goa, Daman and Diu) Scheduled Tribes Order, 1968

@ The Constitution (Nagaland) Scheduled Tribes Order, 1970

@ The Constitution (Sikkim) Scheduled Castes Order, 1978

@ The Constitution (Sikkim) Scheduled Tribes Order, 1978

@ The Constitution (Jammu & Kashmir) Scheduled Tribes Order, 1989

@ The Constitution (SC) Order (Amendment) Act, 1990

@ The Constitution (ST) Order (Amendment) Act, 1991

@ The Constitution (ST) Order (Second Amendment) Act, 1991

@ The Scheduled Castes and Scheduled Tribes Orders (Amendment) Act 2002

@ The Constitution (Scheduled Castes) Order (Amendment) Act, 2002

@ The Constitution (Scheduled Castes and Scheduled Tribes) Orders (Amendment) Act, 2002

@ The Constitution (Scheduled Castes) Orders (Second Amendment) Act, 2002

% 2. Applicable in the case of Scheduled Castes/Scheduled Tribes persons who have migrated from one State/Union Territory Administration to another.

This certificate is issued on the basis of the Scheduled Castes/Scheduled Tribes certificate issued to Shri/Shrimati\*..... Father/Mother of Shri/Shrimati/Kumari ..... of village/town\* ..... in District/Division\* ..... of the State/Union Territory\* ..... who belongs to the Caste/Tribe\* which is recognised as a Scheduled Caste/Scheduled Tribe in the State/Union Territory\* of ..... issued by the ..... dated .....

% 3. Shri/Shrimati/Kumari\* ..... and/or\* his/her\* family ordinarily resides in village/town\* ..... of ..... District/Division\* of the State/Union Territory\* of.....

Signature.....

\*\*Designation.....

(With Seal of Office)

State/Union Territory\*

Place: .....

Date: .....

\*Please delete the words which are not applicable.

@Please quote specific Presidential Order.

% Delete the paragraph which is not applicable.

**NOTE:** The term “ordinarily reside (s)” used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950. \*\*List of authorities empowered to issue Scheduled Caste/Scheduled Tribe Certificate.

- (i) District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/Deputy Collector/1st Class Stipendiary Magistrate/† Sub-Divisional Magistrate/Taluka Magistrate/Executive Magistrate/Extra Assistant Commissioner.  
†(not below of the rank of 1st Class Stipendiary Magistrate).
- (ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.
- (iii) Revenue Officers not below the rank of Tehsildar.
- (iv) Sub Divisional Officer of the area where the candidate and/or his/her family normally resides.
- (v) (Administrator/Secretary to Administrator/Development Officer(Lakshadweep)



## Proforma-II

### **The form of certificate to be produced by Other Backward Classes candidates applying for appointment to posts under the Government of India.**

This is to certify that Shri/Shrimati/Kumari\*.....son/daughter\* of Shri..... of village/town\* .....in District/Division\*..... of the State/Union Territory\*.....belongs to the .....Community which is recognised as a backward class under:

@ Government of India, Ministry of Welfare Resolution No. 12011/68/93-BCC (C) dated 10th September, 1993 published in the Gazette of India Extraordinary Part-I, Section-1, No. 186 dated 13th September, 1993.

@ Government of India, Ministry of Welfare Resolution No. 12011/9/94-BCC dated 19-10-94, published in the Gazette of India Extraordinary Part-I, Section-1, No. 163 dated 20-10-1994.

@ Government of India, Ministry of Welfare Resolution No. 12011/7/95-BCC dated 24-5-95, published in the Gazette of India Extraordinary Part-I, Section-1, No. 88 dated 25-5-1995.

@ Government of India, Ministry of Welfare Resolution No. 12011/96/94-BCC dated 9th March, 1996 published in the Gazette of India Extraordinary Part-I, Section-1, No. 60 dated 11th March, 1996.

@ Government of India, Ministry of Welfare Resolution No. 12011/44/96-BCC dated 6th December, 1996 published in the Gazette of India Extraordinary Part-I, Section-1, No. 210 dated 11th December, 1996.

@ Government of India, Ministry of Welfare Resolution No. 12011/99/94-BCC dated 11th December, 1997 published in the Gazette of India Extraordinary Part-I, Section-1, No. 236 dated 12th December, 1997.

@ Government of India, Ministry of Welfare Resolution No. 12011/13/97-BCC dated 3rd December, 1997 published in the Gazette of India Extraordinary Part-I, Section-1, No. 239 dated 17th December, 1997.

@ Government of India, Ministry of Social Justice and Empowerment Resolution No. 12011/68/98-BCC dated the 27th October, 1999 published in the Gazette of India Extraordinary Part-I, Section-1, No. 241 dated the 27th October, 1999.

@ Government of India, Ministry of Social Justice and Empowerment Resolution No. 12011/88/98-BCC dated 6th December, 1999 published in the Gazette of India Extraordinary Part-I, Section-1, No. 270 dated 6th December, 1999.

@ Government of India, Ministry of Social Justice and Empowerment Resolution No. 12011/36/99-BCC dated 4th April, 2000 published in the Gazette of India Extraordinary Part-I, Section-1, No. 71 dated 4th April, 2000.

@ Government of India, Ministry of Social Justice and Empowerment Resolution No. 12011/44/99-BCC dated the 21st September, 2000 published in the Gazette of India Extraordinary Part-I, Section-1, No. 210 dated the 21st September, 2000.

@ Government of India, Ministry of Social Justice and Empowerment Resolution No. 12015/9/2000-BCC dated 6th September, 2001 published in the Gazette of India Extraordinary Part-I, Section-1, No. 246 dated 6th September, 2001.

@ Government of India, Ministry of Social Justice and Empowerment Resolution No. 12011/1/2001-BCC dated 19th June, 2003 published in the Gazette of India Extraordinary Part-I, Section, 1 No. 151 dated 20th June, 2003.

@ Government of India, Ministry of Social Justice and Empowerment Resolution No. 12011/4/2002-BCC dated 13th January, 2004 published in the Gazette of India Extraordinary, Part-I Section-1, No. 9 dated 13th January, 2004.

@ Government of India, Ministry of Social Justice and Empowerment Resolution No. 12011/14/2004-BCC dated 12th March, 2007 published in the Gazette of India Extraordinary, Part-I, Section-1, No. 67 dated 12th March, 2007.

Shri/Shrimati/Kumari\*.....and/or\* his/her\* family ordinarily resides in village/town\*..... of..... District/Division\* of the State/ Union Territory\* of.....

This is also to certify that he/she\* does not belong to the persons/sections\* (Creamy Layer) mentioned in column 3 of the Schedule to the Government of India, Department of Personnel & Training O.M. No. 36012/22/93-Estt. (SCT) dated 8-9-1993 O.M. No. 36033/3/2004-Estt. (Res.) dated 9th March, 2004 and O.M. No. 36033/3/2004-Estt. (Res.) dated 14th October, 2008.

Signature.....

\*\*Designation.....

(With seal of Office)

State/Union Territory

Place.....

Date.....

\*Please delete the words which are not applicable.

@ Strike out whichever is not applicable.

**NOTE:** The term “ordinarily reside (s)” used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

\*\*List of authorities empowered to issue OBC Certificate

- (i) District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/Deputy Collector/1st Class Stipendiary Magistrate/† Sub-Divisional Magistrate/Taluka Magistrate/Executive Magistrate/Extra Assistant Commissioner.  
†(not below of the rank of 1st Class Stipendiary Magistrate).
- (ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.
- (iii) Revenue Officers not below the rank of Tehsildar.
- (iv) Sub Divisional Officer of the area where the candidate and/or his/her family normally resides.
- (v) Administrator/Secretary to Administrator/Development Officer(Lakshadweep)

**Proforma-III**

**Government of.....**  
**(Name & Address of the authority issuing the certificate)**

**INCOME & ASSEST CERTIFICATE TO BE PRODUCED BY ECONOMICALLY WEAKER SECTIONS**

Certificate No. \_\_\_\_\_

Date: \_\_\_\_\_

VALID FOR THE YEAR \_\_\_\_\_

This is to certify that Shri/Smt./Kumari \_\_\_\_\_ son/daughter/wife of \_\_\_\_\_ permanent resident of \_\_\_\_\_ Village/Street \_\_\_\_\_ Post. Office \_\_\_\_\_ District \_\_\_\_\_ in the State/Union Territory \_\_\_\_\_ Pin Code \_\_\_\_\_ whose photograph is attested below belongs to Economically Weaker Sections, since the gross annual income\* of his/her 'family'\*\* is below Rs. 8 lakh (Rupees Eight Lakh only) for the financial year \_\_\_\_\_. His/her family does not own or possess any of the following assets\*\*\*:

- I. 5 acres of agricultural land and above;
  - II. Residential flat of 1000 sq. ft. and above;
  - III. Residential plot of 100 sq. yards and above in notified municipalities;
  - IV. Residential plot of 200 sq. yards and above in. areas other than the notified municipalities.
2. Shri/Smt./Kumari \_\_\_\_\_ belongs to the \_\_\_\_\_ caste which is not recognized as a Scheduled Cast, Scheduled Tribe and Other Backward Classes (Central List)

Recent Passport size  
attested photograph of  
the applicant

Signature with seal of Office \_\_\_\_\_

Name \_\_\_\_\_

Designation \_\_\_\_\_

**\*Note1:** Income covered all sources i.e. salary, agriculture, business, profession, etc.

**\*\*Note 2:** The term 'Family' for this purpose include the person, who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years

**\*\*\*Note 3:** The property held by a 'Family' in different locations or different places/cities have been clubbed while applying the land or property holding test to determine EWS status.